



# Town of Colchester, Connecticut

127 Norwich Avenue, Colchester, Connecticut 06415

**Board of Finance  
Regular Meeting Minutes  
November 7, 2018 @ 7 PM  
Town Hall Room 2**

**Members Present:** R. Tarlov, R. Lepore, M. Egan, N. Negron, A. Migliaccio and A. Bisbikos  
**Others Present:** First Selectman A. Shilosky, CFO M. Cosgrove, Tax Collector M. Wyatt and clerk J. Campbell

1. **CALL TO ORDER** – Meeting was called to order at 7:01 pm by R. Tarlov.
2. **ADDITIONS TO THE AGENDA** - None
3. **APPROVAL OF MINUTES: October 17, Regular Meeting** – A. Migliaccio MOTIONED to approve the Meeting Minutes from the October 17<sup>th</sup> Meeting, SECONDED by N. Negron. All members voted in favor. MOTION CARRIED. 6/0/0
4. **CITIZENS COMMENTS** - None
5. **CORRESPONDENCE** – American Ambulance email which will be discussed in a later agenda item.
6. **DEPARTMENT REPORTS**
  - a. **Tax Collector** – M. Wyatt reported the Tax Collector's Office has collected \$269,431.99 in current taxes, \$46,236 in delinquent taxes and the collection rate is slightly higher than that of 2 years ago when both MV and Real Estate tax bills were sent at the same time. There is a refund over \$6,000 which comes from leased vehicles sold in the 2016 grand list year. 29 properties are up for Tax Sale. 2 have paid in full and 5 are expected to be paid. Everyone has until 11/20 to pay in full or they will go to the Town Attorney to proceed with the Tax Sale. The Collector's office has worked hard to find and contact anyone relating to these properties to avoid the Tax Sale. Within the next 2 months the office should be receiving #103,327.22 in delinquent taxes with \$77,777.03 in interest. Of that \$84,401.19 is being recovered through Lexis Nexis.
  - b. **Finance** – Will discuss at the next meeting, 12/5.
7. **FIRST SELECTMAN**
  - a. **Transfer requests** – A. Bisbikos MOTIONED to approve the budget transfer of \$13,600 from the Contingency Account to the First Selectman – Legal Account and the Additional Appropriation of \$163,015 from G/F Unassigned Fund Balance to Capital Fund – Ambulance, SECONDED by M. Egan. All members voted in favor. MOTION CARRIED. 6/0/0 M. Egan MOTIONED to approve the reallocation and transfer of \$91,980 previously appropriated and set aside to finance the purchase of an ambulance, from debt service fund to capital projects fund – ambulance purchase, SECONDED by R. Lepore. All members voted in favor. MOTION CARRIED. 6/0/0

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- b. **First Selectman's report** – A. Shilosky reported Ducking Donuts in Westchester has started clearing land. INCORD came in to obtain a permit to build at 50,000 sq. ft. building. Police OT is at 29.53% used for the first 4 months. If the trend continues, they will be under budget by about \$16,000.

**8. OLD BUSINESS –**

- a. **Paramedic Program – special appropriation - discussion and possible action** – R. Lepore MOTIONED to table this agenda item to 12/05 Meeting, SECONDED by A. Migliaccio. All members voted in favor. MOTION CARRIED. 6/0/0 A. Shilosky and R. Tarlov reported that the American Ambulance Co. is willing to meet with the Town to discuss possible options the town might have regarding the Paramedic Program or continuing to utilize American Ambulance. A. Shilosky stated that he is waiting to hear back from American on a possible date to meet.
- b. **Opengov.com – implementation status update** – M. Cosgrove stated that IT was in contact with MUNIS. MUNIS will contact Opengov to get the correct information over to Opengov. There has been a significant delay from this. Board members should have access to review the site soon and although the site could be live before the end of the year, the official launch and public occasion will not occur until January/February.

**9. NEW BUSINESS**

- a. **2019 Calendar – discussion and possible action** – M. Egan MOTIONED to approve the 2019 Meeting Schedule, SECONDED by N. Negron. All members present voted in favor. MOTION CARRIED. 6/0/0
- b. **2019-2020 Budget** – R. Tarlov emailed members with 2 questions for the Budget Survey regarding Opengov and the Paramedic Program. The board felt the questions were good and Rob asked members for additional input for response choices he might have missed.

- 10. LIAISONS' REPORTS** – A. Migliaccio reported on the BOS, they approved to move forward and apply for 2 grants. One was a DEEP Grant and another was an Airline Trail Grant. R. Tarlov reported on YSS, the last Community Conversation was very well attended. The next one will be on 12/05 and is about Social Media. YSS was able to make \$580 from the Election Day bake sale. The office has begun planning and prepping for the Resolution Run on 1/1. YSS is working on getting people informed on who they are and what they do.

**11. CITIZENS COMMENTS** - None

- 12. ADJOURNMENT** – A. Migliaccio MOTIONED to adjourn the meeting at 7:35 pm, SECONDED by R. Lepore. All members voted in favor. MOTION CARRIED. 6/0/0

Respectfully Submitted,

Joanie Campbell, clerk